

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



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MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: July 11, 2025
RE: Award C000819 from Co-op Contract 120122-MBS for Unified Communications and Contact Center Solutions for Mitel Systems – Term and Supply for the Boone County IT Department

Purchasing requests approval of contract C000819 using Sourcewell cooperative contract 120122-MBS for Unified Communications and Contact Center Solutions for Mitel Systems. The County will purchase maintenance and support of the County's Mitel phone systems from CMS Communications, Inc. which is a Gold Level partner and authorized service provider on Mitel systems.

The contract period runs July 11, 2024 through March 8, 2027 with one additional one-year renewal available.

This is a Term & Supply for the IT Department. Annual maintenance will cost \$15,061.00 however if additional services are needed, additional charges could be incurred. The follow codes will be referenced for payments:

- 1172 – General Fund IT Hardware & Software/70050 – Software Service Contract: \$8,500.00 budgeted;
- 1263 – Prosecuting Attorney Child Support Enforcement/70050 -Software Service Contract: \$80.00 budgeted;
- 2012 – ASR IT Hardware & Support/70050 – Software Service Contract: \$420.00 budgeted;
- 2083 – Road & Bridge IT Hardware & Software /70050 – Software Service Contract: \$690.00 budgeted;
- 1420 – General Fund Community Services Administration/70050 – Software Services Contract: \$30.00 budgeted;
- 2160 – Children's Services Fund Community Services Administration /70050 – Software Service Contract: \$71.00 budgeted
- 2708 – 911/EM IT Hardware & Software/70050 – Software Services Contract: \$4,650.00 budgeted;

- 6107 – Facilities Management IT Hardware & Software/70050 – Software Service Contract: \$100.00 budgeted;
- 1172 – General Fund IT Hardware & Software /60051 – IT Equipment Service Contract: \$4,300.00 budgeted;
- 1263 – Prosecuting Attorney Child Support Enforcement /60051– IT Equipment Service Contract: \$35.00 budgeted;
- 2012 – ASR IT Hardware & Support /60051 – IT Equipment Service Contract: \$175.00 budgeted;
- 2083 – Road & Bridge IT Hardware & Software /60051– IT Equipment Service Contract: \$340.00 budgeted;
- 1420 – General Fund Community Services Administration /60051– IT Equipment Service Contract: \$20.00 budgeted;
- 2160 Children’s Services Fund Community Services Administration /60051 – IT Equipment Service Contract: \$41.00 budgeted;
- 2708 – 911/EM IT Hardware & Software /60051– IT Equipment Service Contract: \$3,500.00 budgeted; and
- 6107 – Facilities Management IT Hardware & Software /60051– IT Equipment Service Contract: \$50.00 budgeted.

/lp

c: Contract File